Roosevelt Middle School: School-wide Expectations

We Are RMS: Responsible Choices Modeling Respect Successful Learning

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Morning
• Students are expected to behave in a safe, respectful and responsible manner at all times.
• The South side of the building is for loading and unloading of buses and securing of bicycles, not for any free time activities.
Students are not to loiter in the parking lot or skateboard in the parking lot before school. Skateboards should be placed in lockers immediately upon entering the building.

Students are not to arrive at school before 8:00am.

The cafeteria is open and supervised at 8:15am for students who arrive early.

The hallways are open at 8:15am. Students are to stay near the office or in the front part of D-Hall between 8:00 and 8:15 before going to lockers.

Students are to stay out of the flower beds and planted areas. The flowers and plants want to grow strong and healthy.

Once students are on campus, they are not to leave.

There is no loitering before school across the street.

Students are expected to be good neighbors and to respect private property. This includes skateboarding and bicycling on property. Hilyard street stores are private property.

Bicycles are to be walked and skateboards carried on school property at all times. Only the bike lane and beyond the yellow lines are open for cycling and skating.

**After School**

- Bicycles are to be walked (except designated areas) and skateboards carried on school property at all times.
- At 3:30pm or when the last bus leaves (whichever comes first) all students are expected to leave campus unless they are participating in an after school program.
- Students are not to loiter beyond yellow line on sidewalk near Monroe sign. Only those waiting for a bus are allowed beyond.
- Bicycler riders and skateboarders are expected to ride responsibly and safely, which includes staying out of the street and not creating unsafe situations.
- Students from other schools (Edison, South Eugene, Camas Ridge, & Spencer Butte) are not to be on campus without permission from the office.
- All students should be off campus at 3:45 M, T, Th, & F (2:45 W) unless being supervised by an an adult leading an activity such as Homework Club.

**Bike Paddock**

- Bikes are to be walked on sidewalks and in front of the school.
- Bikes can be ridden on the bike path behind the building and in the driveway on the south side of the building ONLY. The bus zone and courtyard are designated walking zones.
- Be respectful of our neighbors and do not loiter or ride bikes, skateboards, inline skates, scooters or other wheeled vehicles on their property.
- Secure bikes & helmets and then leave the paddock area.

**Arriving by Bus in the Bus Zone/Driveway**

- Students exit the bus slowly and use caution. Watch for moving cars in the driveway.
• Students wait appropriately for the bus within the proper areas. Stay behind the yellow curb and painted lines at all times.
• Students keep food or drink in their bags and remember to eat only in the designated school areas during lunch/ breakfast.
• Students are to walk behind the lines and enter the school through the courtyard. Students should not leave campus upon arrival in the morning.
• Students are not to loiter in bus area. The bus area is only for loading and unloading.
• Students remain on campus after arriving at school. Students may not leave campus in the morning after being dropped off by bus or parent.

Leaving by Bus, Bike, Board, or Foot
• Bus riders are to stand behind the yellow line when waiting for buses. Be safe, respectful and responsible when standing in the bus loading area.
• Students are to form single file loading lines within the designated yellow lines, when preparing to get on buses.
• Students use the designated crosswalk to walk south toward Amazon when leaving by bike or by foot.
• Students walk their bikes or scooters across the crosswalk and mount on the other side. Students carry skateboards or rollerblades.
• The island with the large tree is off limits unless supervised directly by an adult.

Courtyard
• Respect all school equipment in the courtyard.
• It is ok to play football, soccer, and other games in the courtyard during lunch. Any sports equipment thrown must be done so with care. Use equipment properly.
• Share the space and include all individuals interested in playing the various games.

Cafeteria Expectations
1. Students walk when entering the cafeteria and at all times in the cafeteria.
2. Students line up while waiting in the food lines. Say please and thank you.
   a. Wait patiently
   b. Use manners
   c. Hands and feet to self
   d. Have pin number ready (memorize)
   e. Report any theft that occurs
3. Students get any condiments from the condiment station.
4. Students take time to relax and enjoy lunch. Sit and eat nicely at the table.
5. Students should be sure to visit with seatmates. Be friendly. Use good manners.
6. It is everyone’s responsibility to CLEAN UP. Students should bus their own tables.
7. All containers must be re-sealable containers in non-food zones, and they must be sealed when carrying them to your locker for storage. Report any spills to a staff member.
8. **All food & drink should be kept in the designated zones.**
   a. Cafeteria
   b. A-hall benches
   c. B- Gym in designated seats
   d. B-hall behind the red lines
   e. Outside the cafeteria underneath overhang & behind the yellow lines

9. **When possible, recycling should occur.**

**Gym, Courtyard, & Hallways During Lunch**
- Students should walk from the cafeteria to their destination of choice
- Hallways & commons are places to make friends and hang out. Students should remember to be inclusive and keep the noise level down, especially when close to the office. Students should use an inside voice.

**When finished eating and cleaning up students can use their time at lunch in the following ways:**
- Stay in the cafeteria and play table tennis, personal games, or visit with friends.
- Go to the library. Chess and Checkers are available along with books!
- Walk to the D-gym, or go to the courtyard, weather permitting.
- The halls are open during lunch. Please remember that food stays in the designated zones.

**24th & Hilyard**
- Students may go across the street only during their lunch period – NOT during break or before school.
- Students may only go to the shops in the 24th and Hilyard lunch areas.
- Students may only cross when a supervisor is present.
- Students must carry their lunch pass with them at all times when they go across the street. If a student does not have a pass, he or she may go to their advisor to get a temporary pass.
- Students only cross the street when the Hilyard cross signal indicates ‘Walk’. Students should remain at the corner when the red hand is flashing on the crosswalk.
- Students must be safe and cautious when using the walk light and staying in the crosswalk.
- The sidewalk and parking lot across the street is a walking zone.
- Students returning with food should use the sidewalk inside the fence leading to A Hall. Students returning to school without food may use the main front entrance.

**Assemblies**
- Students should form a line and quietly follow their teacher, single file into the gym. Students sit with their advisor unless otherwise stated.
- Students should respect their neighbor's space.
- Students focus on what the presenter is saying.
• Students are silent when signaled.
• Students applaud appropriately.
• Students listen to the directions about applause; it may be at the end of the presentation and not after each person.
• Students walk up and down on the bleachers as quietly as possible.
• Students should stay seated and wait to be dismissed.
• Students exit the gym in a calm, orderly, and patient fashion.

Appropriate Dress
RMS is committed to a healthy environment that is conducive to learning and positive social interactions. Student dress and grooming shall be clean and in keeping with health, sanitary, and safety practices. Because of health and sanitation considerations, students shall wear shoes while on school property. The following items of apparel are not considered to be appropriate at school:

• Clothing that displays illegal or inappropriate images or messages, such as:
  ○ Cigarettes or other tobacco products – Joe Camel – Marlboro - etc.
  ○ Alcoholic products or drugs – Budweiser – Marijuana leaves etc.
  ○ Language that is vulgar and plainly offensive, obscene or sexually explicit – Big Johnson etc.
  ○ Sexual connotations – Hooters Shirts - etc.
• Clothing or objects commonly associated and worn in a manner that affiliates with gangs: Example: A bandana that is being worn to look like the student is “flagging.”
• Clothing that is likely to disrupt or interfere with school, such as:
  ○ Crop tops, skimpy clothing (no bare midriffs) spaghetti straps - midriffs need to be covered when standing.
  ○ Clothing that reveals underwear – Bagging and sagging – Pants so low to expose excessive skin. 3/4" straps as a guideline.
• Heavy chains and studs – chains that could be used as weapons – pointed studs

Guest Teachers
Being a guest teacher is a particularly difficult job because it means working in a classroom full of unfamiliar students. All students are expected to make an extra effort to be helpful and cooperative when a guest teacher is present. "We are RMS" expectations apply. Students who receive a minor for disruption, defiance or disrespect may receive consequences harsher than typical minor consequences after consultation with the advisor, regular teacher, and the guest teacher.

Hallways & Breezeway (Breezeways are considered hallways: E-Hall & A-Hall)
• At Roosevelt, we all pitch in to keep our spaces clean and free of items. This fits in with our culture of respect.
• Keep backpacks, binders, and clothing in lockers, not benches or the floor.
- Use garbage and recycling bins for waste.
- Use appropriate language in halls. Remember, Roosevelt does not tolerate language that hurts any group of people in our community. Start teaching others peace!
- Use our hallways courteously. Share space when using your locker and the halls. Be safe and walk at all times.
- All property with wheels must be carried in halls. Bikes are to be stored outside only.
- Students are expected to open doors with their hands and not their feet.
- Students should always pass on the right.
- Students are expected to keep their hands and feet to themselves. This means no pushing, shoving and general horseplay.

Lockers

- Lockers are school property. Lockers are for the use of students. Most students share a locker with one other student in their House. Lockers are checked out to students. Students should keep their locker combinations private and not give their combination out to others.
- Students are expected to be respectful of school property. This means that if a locker will not open, kicking or hitting it is not the solution. Instead, see a staff member or go to the office for help if you have locker problems.
- Students keep lockers clean and in good condition.
- Students are expected to keep their hands off of other people’s property.
- Only the inside of lockers can be decorated in an appropriate non permanent way.
- Students should keep any pictures in lockers in good taste and appropriate for a school environment. (All decorations must be easy to remove.)
- Students should keep the locker their advisor assigns and not switch lockers with another student.
- Students and families assume responsibility for expensive items brought to school. Examples include cell phones, MP3 players etc..
- ADVICE to Students: Don’t bring expensive toys to school from home. The school staff does not have the resources to recover them if stolen or lost.

Bathrooms

- Students should practice healthy habits and wash their hands after using the bathroom.
- Students should leave promptly and keep entrances clear.
- Students are expected to be safe, respectful and responsible when using the bathrooms.
- Students are not to loiter in bathrooms.
• Students are asked to report any behaviors that cause bathrooms to feel unsafe to a staff member immediately. This includes harassment and vandalism.

4J Technology Guidelines & Student User Guidelines

Prohibited Activities on 4J Devices & Networks
• Downloading or installing programs on school equipment
• Sending or displaying offensive messages or pictures
• Using obscene language
• Giving personal information when using the school system, such as complete name, address, phone number or identifiable photo without permission from teacher, parent, or guardian
• Harassing, insulting, or attacking others (cyberbullying)
• Using others’ passwords
• Using non-school network servers from school equipment
• Trespassing in others’ folder, work, or files
• Intentionally wasting limited school resources, including printer paper and ink
• Employing the network for commercial purposes

4J Student User Guidelines
• Students will treat all equipment with care: quitting programs upon completion, removing server accounts from the desktop, and leaving equipment as they found it
• Students will use technology appropriately: including not looking at other students’ work and respecting users’ privacy; not copying, changing or deleting other students’ work
• Students will follow copyright and fair use laws
• Students will use networked storage services and computers correctly when saving work by using titles or names
• Work will be saved with appropriate titles; slang is not acceptable
• Students will work with school and district servers, accessing and using outside servers with teacher permission ONLY
• Students will access email and the internet responsibly under supervision

Personal Electronic Device: PED
Examples of a PED: iPod, iPhone, Droid, mp3 player, laptop, palm device, and all cellular and Wi-Fi devices
• We discourage the use of cell phones and other electronic devices at school. Students must use appropriate cell phone etiquette at all times. Teachers set policies on cell phones in their classroom. If a cell phone causes a disruption to the learning environment, the phone may be confiscated.
• Students bringing electronic devices to school do so at their own risk. Roosevelt is not responsible for lost, damaged, or stolen items. Administration will NOT investigate lost, damaged, or stolen PEDs.
• Confiscation of PED & Discipline Procedure:
Incident/Confiscation 1: The confiscated device will be brought to the office for safe storage until the end of the school day. The student may pick up the device after school.
Incident/Confiscation 2: The student will receive an automatic minor referral and the parent must pick up the device.
Incident/Confiscation 3: The student will be banned from electronic device use at school and will check in daily with administration. A parent must pick up the device and a meeting with administration is required.

Minor Offenses include but are not limited to:
- Running in halls
- Horseplay (playful pushing, wrestling, etc.)
- Closed campus violation
- Disruptive conduct
- Littering
- Abusing school property (kicking a locker, throwing a book, etc.)
- Mild inappropriate language
- Blocking or obstructing passage in the halls
- Unacceptable use of technology (disruptive)
- Riding bike/skateboard on school property (Helmut use)
- Use of backpack at inappropriate times
- Beverage in a non-sealable container (pop-top, aluminum, glass, etc.)
- P.E. dress-down violation
- Failure to report to advisor when directed
- Eating in undesignated areas

Major Offenses include but are not limited to:
- Fighting and/or harassment including dangerous horseplay
- Harassment: physical, ethnic, racial, sexual, gender, religious
- Bullying intimidation
- Violent threats to others or property
- Extortion
- Possession of lights, matches, or flammables
- Insubordination, defiance, refusal
- Theft
- Vandalism (including graffiti)
- Unlawful gambling
- Possession and/or use of alcohol, tobacco, illegal drugs or unauthorized legal drugs
- Possession and/or use of a dangerous weapon
- Failure to cooperate with a guest teacher